



**MINUTES
TOWN OF RED CLIFF
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
TUESDAY, MAY 5, 2015
6:00 PM**

CALL TO ORDER

ROLL CALL

Trustee Valarie Blevins Trustee Anuschka Bales Trustee Tom Henderson
Trustee Chris Keran, arr. 6:05 Trustee Jake Spears
Mayor Scott Burgess Attorney Mike Heaphy Administrator Barb Smith
Absent: Trustee Jaclyn Keran

APPROVAL OF AGENDA

Motion by Anuschka Bales to approve the agenda, seconded by Valarie Blevins, unanimously approved.

APPROVAL OF MINUTES

1. April 21, 2015

Motion by Anuschka Bales to approve the minutes, seconded by Jake Spears, unanimously approved.

PLANNING & ZONING

1. MINOR ALTERATION - 127 Water Street, Mallory Parks

Ms. Parks requested a change of windows and addition of a door. The windows match some of the existing windows and replace two existing windows with an addition of a third window. The door addition included a small covered entry area.

Motion by Anuschka Bales to approve the alteration with condition following, seconded by Valarie Blevins, unanimously approved.

- a. Must provide an ILC showing the extended area for the door overhang is not into the set-back area.

2. MINOR ALTERATION - 504 Water Street, Jason Moore

Dr. Moore is requesting to complete the deck on the back side of his home. The deck will match the existing deck, although will be open without a roof, beams only.

Motion by Anuschka Bales to approve the alteration, seconded by Valarie Blevins, unanimously approved.

3. FINAL DESIGN REVIEW - Vesty Neagle Residence, 520 Water Street

Ken, Blueline Architects presented a new design for the property at 520 Water Street. Planner, Scot Hunn has reviewed the design with the exception of the parking plan and drainage which will be covered at a subsequent meeting. Mark Neagle, 520 Water Street owner discussed the project and impacts. Changes to the original design included were a change to the roof, bringing the roof edge back six (6) feet back and behind the set-back. The front porch will also be shorter (not required).

Motion by Mayor Burgess, seconded by Chris Keran to approve the plans as submitted condition upon the following:

- a. acceptance of parking plan by the Board and neighbors (518 & 522 Water Street)
- b. accepted drainage plan
- c. payment of the \$17,500 fine
- d. TCO not to be given until completion of recommendations.

Discussion heard from:

- a. Jay Raiola, 101 Eagle Street
- b. Barb Bomier, 159 Monument Street
- c. Duke Gerber, 323 Pine Street
- d. Ben Satsky, 518 Water Street
- e. Bob Will, 524 Water Street

Comments included regarding the appropriateness of a fine and how some revisions to the process are necessary. Mayor Burgess requested any interested parties to request a position on the Planning & Zoning Board and/or volunteer to help with the project of the code rewrite.

Motion passed five (5) to one (1).

5 minute break

ROLL CALL

Trustee Valarie Blevins, Trustee Anuschka Bales, Trustee Tom Henderson Trustee Chris Keran, Trustee Jake Spears, Mayor Scott Burgess, Attorney Mike Heaphy, Administrator Barb Smith

PLANNING & ZONING, continued

4. REVIEW OF PROPOSED USE – Sage Outdoor Adventures, 166 Water Street

Sage is requesting a business license for snowmobiles and ATVs with the proposed building to be located on the lot(s) at 166 Water Street. It was noted, the application included the incorrect address for the business location, correct address is 166 Eagle Street.

Motion by Valarie Blevins, seconded by Anuschka Bales to table to the next Planning & Zoning meeting.

ADJOURNMENT

Motion by Anuschka Bales to adjourn to regular meeting of the Trustees for the Town of Red Cliff, seconded by Chris Keran, unanimously approved at 8:00PM.